

Appendix C

Potential Issue No.	1. Exning/Newmarket
Area or Properties Suggested for Review	Whether or not (and how) Exning Cemetery should be transferred from Newmarket Parish to Exning Parish by way of a minor boundary change.
Parishes	<ul style="list-style-type: none"> • Exning • Newmarket
District Ward(s)	<ul style="list-style-type: none"> • Exning • Severals
County Division(s)	<ul style="list-style-type: none"> • Exning and Newmarket
Source of Suggestion	Councillor Simon Cole
Electorate, warding arrangements and consequential impacts	<p>The current electorates of Exning and Newmarket Parishes are 1,554 and 11,664 respectively.</p> <p>A five year electorate forecast is not applicable in this instance as the proposal involves a small and fixed number of electors, and there are no growth proposals affecting the land in question.</p> <p>If adopted as a result of this CGR, this proposal would require a consequential change to district ward boundaries. Such a change could be incorporated within the forthcoming Electoral Review of the District by the LG BCE which will be implemented in 2019.</p> <p>There would be no consequential impact on County Council electoral arrangements as both parishes are already in the same Division.</p>
Analysis	<p>During the consultation on the terms of reference, this request was received from Cllr Simon Cole, who is the FHDC ward councillor and a parish councillor in Exning. The suggestion is to review whether Exning's war cemetery should be included in Exning Parish, in view of its close community connection.</p> <p>This link was recently acknowledged when Newmarket Town Council agreed to Exning Parish Council's request that the area of the cemetery be excluded from the designated area for the development of a Newmarket Neighbourhood Plan (see: http://www.newmarket.gov.uk/assets/NMKT-Neighbourhood-Pan-Agends/Neighbourhood-Plan-Designated-Area/15.10.15-Accompanying-letter-to-FHDC-for-Area-Designation-Application.pdf). However, this was a planning policy matter and, therefore, no support for a change to the formal parish boundaries can be inferred from the Town Council's decision; this would need to be tested through fresh consultation if the issue was included in the CGR.</p> <p>The land in question currently lies outside of both the Exning and Newmarket Settlement Boundaries and is not affected by current consultation on the Local Plan. Therefore the proposal can be looked at purely in terms of how it reflects community identity and/or facilitates effective local government at parish level.</p> <p>The current boundary between the parishes is easily identifiable</p>

as it follows the strong ground feature of the A14. However, the A14 is not a barrier between the two parishes, as it has a crossing point in the vicinity of the cemetery. There is also scope in a CGR for parish boundaries to take into account community focal points if appropriate. The national guidance, therefore, does not preclude this proposal being considered in a CGR if the District Council believes there are grounds to examine it.

If there is support in principle for testing the matter through a CGR, the main issue to decide now is what boundary to consult upon, which should reflect what the Council is currently minded to do. Some options are set out in the next section. There are clearly other options to consider and Councillors may suggest those at the meeting. Similarly, the Council can change the line of any boundary as a result of consultation. New boundaries should be logical and reflect ground features where possible.

No changes to the existing form of parish governance or names of parishes would be involved in this proposal.

Options for Councillors to Consider

To assist in the conduct of the meeting, draft motions for the various options are set out below, in no order of importance/preference:

A: Do not include in review

That Potential Issue 1 (Exning/Newmarket), as set out in Appendix C to this report, be not included in the terms of reference for this CGR, for the following reason(s): [*insert reason(s) agreed at meeting*].

Or

B: Include in review

That, as set out in Appendix C to this report, Potential Issue 1 (Exning/Newmarket) be included in the terms of reference for this CGR and the Council's recommendation for consultation be Option [*insert preference from one of the four listed below*].

Option 1

No change to the current boundaries i.e. the Council's recommendation for consultation would be to retain the status quo. This option would still allow local evidence to be submitted of a need for the change, and any consultation materials could show other options available. The current boundaries are shown on the maps for options 2 and 3 at the end of this summary.

Option 2

Change the boundary to transfer an area from Newmarket Parish to Exning Parish – see map at the end of this summary. This option relates most strongly to ground features, including the Exning Road which is already used as a parish ward boundary in Newmarket (and provides a direct connection between the existing parish and the area in question). However, it would result in the transfer of four existing properties between the

parishes, and the views of those electors would be critical to any final decision made in the CGR. Changes to parish boundaries would not affect existing postal addresses.

Option 3

Change the boundary to transfer an area from Newmarket Parish to Exning Parish – see map at the end of this summary. This option focuses on the minimum transfer which would be required to move the cemetery between the parishes and, in terms of existing properties, only affects the Lodge within the cemetery itself (which it would be hard to disassociate). The boundary would follow property curtilages. It should be noted that, under this option, it is not possible to travel to and from Exning Parish to the land in question without crossing into Newmarket Parish (albeit this is for a very short distance and not without precedent elsewhere).

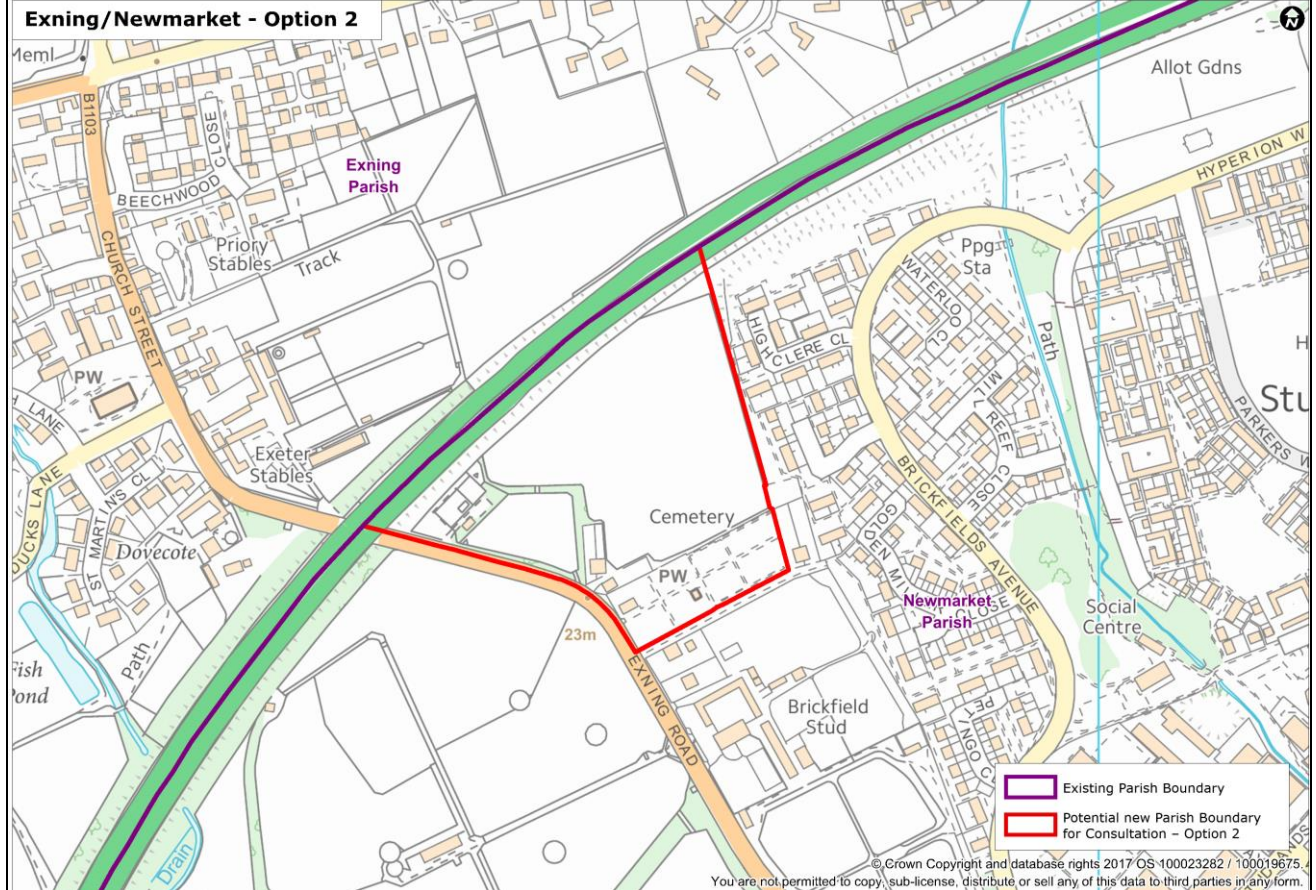
Option 4

Any other option for a boundary change suggested by Councillors, and summarised in the minutes of this meeting.

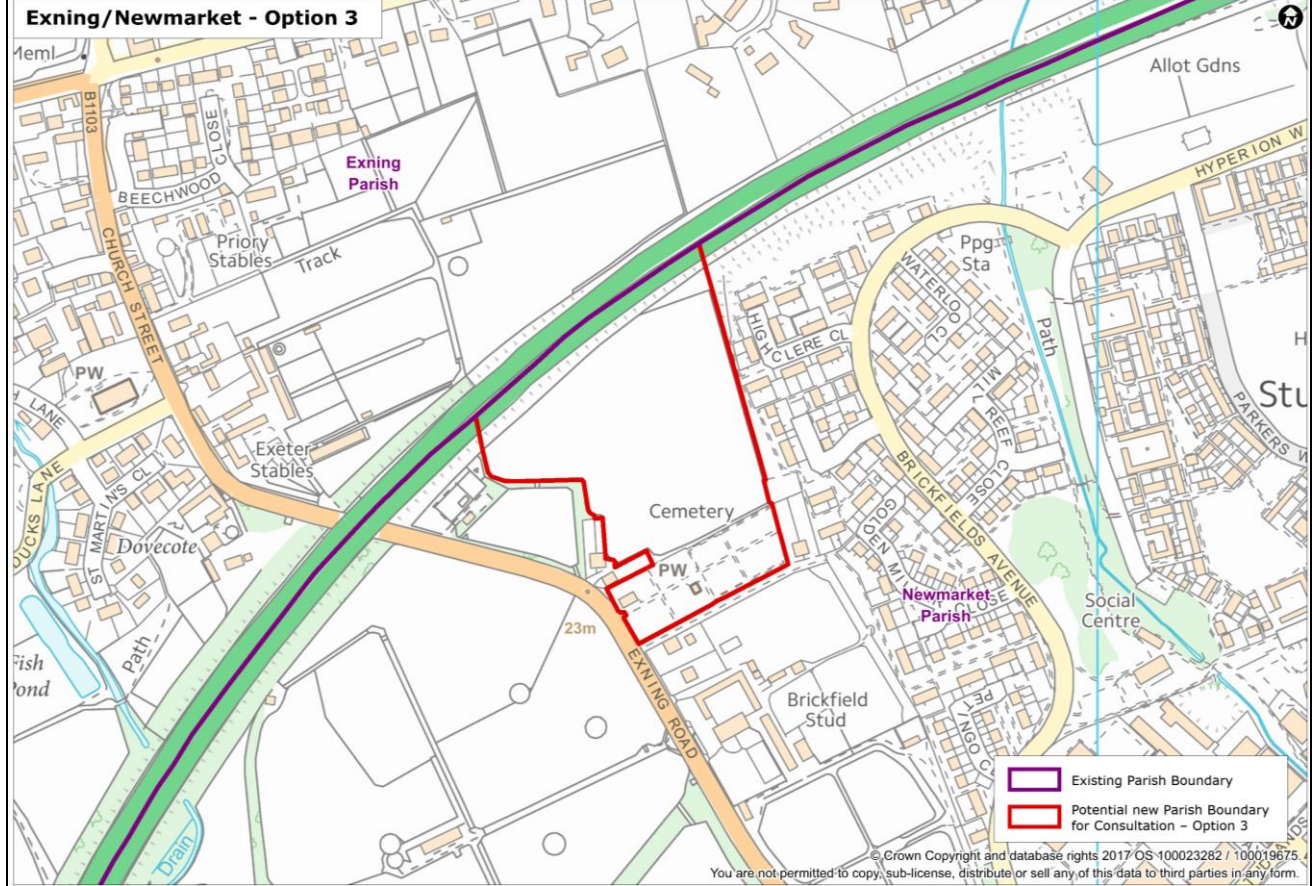
Maps – see overleaf

Option 1 – retain existing boundaries (as indicated in maps for options 2 and 3)

Option 2 – see below



Option 3 – see below



Potential Issue No.	2. Mildenhall/West Row																
Area or Properties Suggested for Review	Whether or not (and how) the existing Parish of Mildenhall should be divided to create two parishes, each with its own parish council: a smaller Parish of Mildenhall and a new Parish of West Row.																
Parishes	<ul style="list-style-type: none"> • Mildenhall 																
District Ward(s)	<ul style="list-style-type: none"> • Eriswell and the Rows • Great Heath • Market 																
County Division(s)	<ul style="list-style-type: none"> • Mildenhall • Row Heath 																
Source of Suggestion	West Row Action Group																
Electorate, warding arrangements and consequential impacts	<p>The current electorate and projected electorate of the area affected is as follows:</p> <table border="1"> <thead> <tr> <th>Parish Ward</th> <th>Current number of councillors</th> <th>Electors</th> </tr> </thead> <tbody> <tr> <td>Great Heath Ward</td> <td>6</td> <td>2880</td> </tr> <tr> <td>Market Ward</td> <td>6</td> <td>2869</td> </tr> <tr> <td>West Row Ward</td> <td>3</td> <td>1224</td> </tr> <tr> <td></td> <td>15</td> <td>6973</td> </tr> </tbody> </table> <p><i>NB: A five-year electorate forecast would be prepared and issued with any consultation materials for the final recommendation, if this issue is included in the CGR.</i></p> <p>Depending on the actual choice of boundary, there would not necessarily be any consequential impact on district ward or county division boundaries arising from this proposal; the Parish Ward of West Row is already in a different district ward and county division to Great Heath and Market Parish Wards.</p>		Parish Ward	Current number of councillors	Electors	Great Heath Ward	6	2880	Market Ward	6	2869	West Row Ward	3	1224		15	6973
Parish Ward	Current number of councillors	Electors															
Great Heath Ward	6	2880															
Market Ward	6	2869															
West Row Ward	3	1224															
	15	6973															
Analysis	<p>In 2015, the Council received a CGR request from the Chairman of the West Row Action Group. The Group had held a public meeting and established there was support in the village for setting up a new parish for West Row (the village currently being part of Mildenhall Parish) to provide it with its own representation and to reflect its separate community identity. The Action Group were advised at that time that the request would be held on file until the next CGR commenced. They have followed up the original request during the recent consultation on the terms of reference.</p> <p>The main principle of the proposal is to split the existing Parish of Mildenhall into two separate parishes, with a parish council for each i.e. Mildenhall and West Row. The general rule is that a parish should be based on an area which reflects community identity and interest and which is of a size which is viable as an administrative unit of local government, capable of providing some local services (where it has a parish council) and of effectively representing local residents. Parishes in Forest Heath currently range between around 100 and 12,000 electors so, clearly, West Row is within this range. Any CGR on this topic would therefore centre on obtaining sufficient evidence of local support for splitting the parishes, or not, and how community governance could best be delivered across the whole of the existing Parish. The next section outlines various options available to the Council in respect of this request.</p>																

Options for Councillors to Consider

To assist in the conduct of the meeting, draft motions for the various options are set out below, in no order of importance/preference:

A: Do not include in review

That Potential Issue 2 (Mildenhall/West Row), as set out in Appendix C to this report, be not included in the terms of reference for this CGR, for the following reason(s): *[insert reason(s) agreed at meeting]*.

Or

B: Include in review

That, as set out in Appendix C to this report, Potential Issue 2 (Mildenhall/West Row) be included in the terms of reference for this CGR and the Council’s recommendation for consultation be Option *[insert preference from one of the three listed below]*.

Option 1

No change to the current arrangements i.e. the Council’s recommendation for consultation is to leave Mildenhall Parish as it is on the basis that more evidence is required to support such a significant change. This option would still allow local evidence to be submitted of a need for a change, and any consultation materials could show the other options available.

Option 2

Split the parishes to form two Parish Councils. This option offers the simplest way to achieve this, which is to use the three existing Mildenhall parish wards as building blocks, as these are well-established and understood. This also avoids consequential changes to district or county arrangements. The map provided overleaf shows how a new West Row Parish could be formed entirely from the current West Row Ward of Mildenhall Parish. This would mean that any new parish councillors for West Row represented exactly the same area as the three existing Mildenhall parish councillors from the West Row Ward.

Under this option, the Council would also need to propose revised electoral arrangements. However, these arrangements could be tested during the consultation, and be changed in accordance with local preference, particularly in relation to number of councillors.

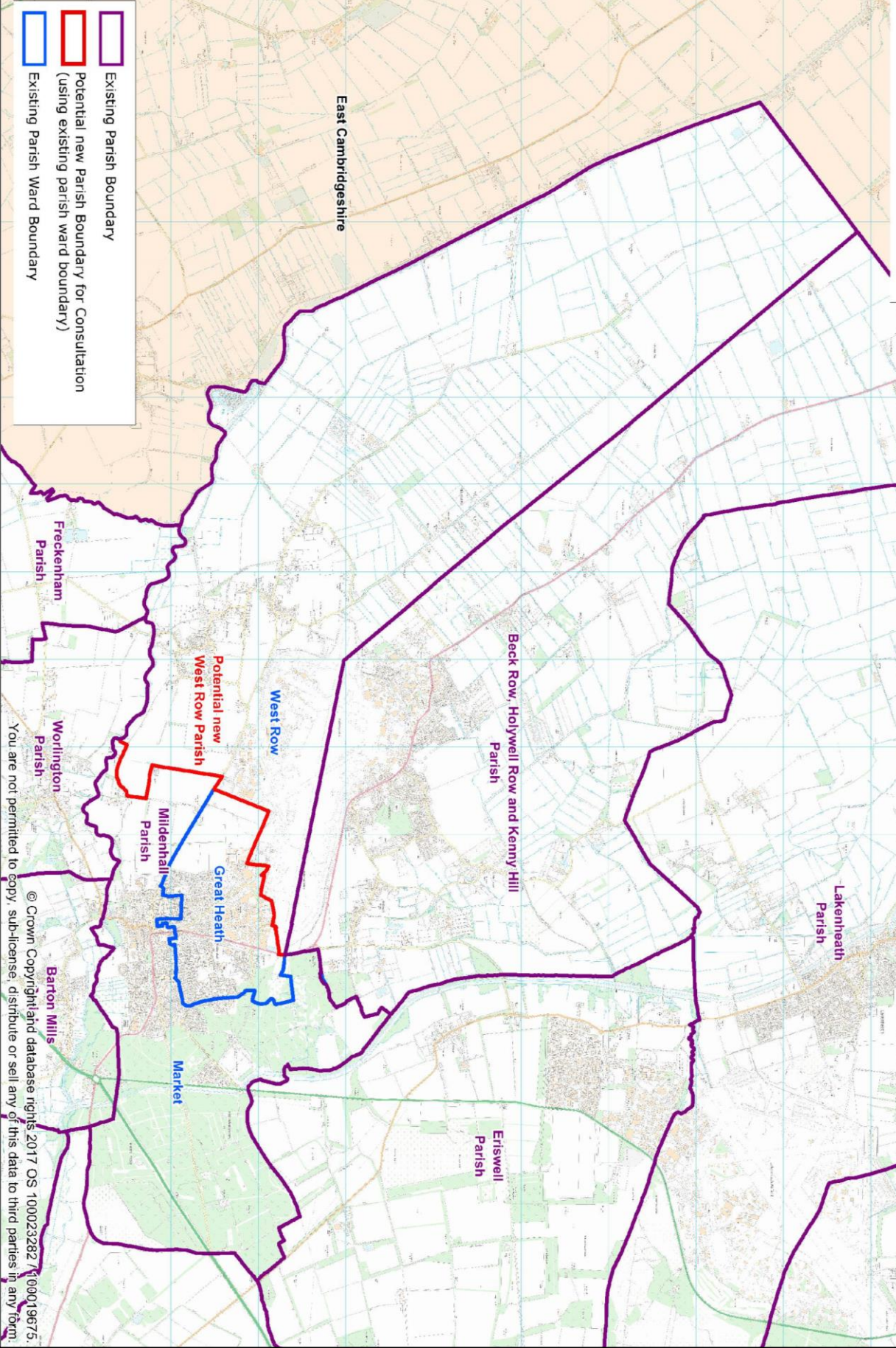
If the existing Parish were split into two, the consultation proposal for the electoral arrangements of the resulting parish councils could be as follows:

Parish	Suggested Parish Ward	Councillors	Notes
Mildenhall	Great Heath Ward	6	Current number
	Market Ward	6	Current number
West Row	n/a	9	Reflects the current number of councillors in comparable parishes e.g. Exning (1554 electors)

Option 3

Any other option for a boundary change and/or electoral arrangements suggested by Councillors, and summarised in the minutes of this meeting.

West Row / Mildenhall



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Map

Potential Issue No.	3. Kentford/Moulton
Area or Properties Suggested for Review	Whether or not (and how) new and existing properties to the north of Moulton Parish should be transferred to Kentford Parish.
Parishes	<ul style="list-style-type: none"> • Kentford • Moulton
District Ward(s)	South
County Division(s)	Newmarket and Red Lodge
Source of Suggestion	Kentford Parish Council
Electorate, warding arrangements and consequential impacts	<p>The current electorates of Kentford and Moulton Parishes are 332 and 1,021 respectively. If included in the CGR, five year electorate forecasts would be prepared and included in any consultation materials for the final recommendations.</p> <p>In relation to the number of properties and electors which could be affected by this proposal, this would depend on the boundary chosen for consultation, and this will be confirmed if this issue is included in the CGR. However, in general terms, it could affect between 100 and 160 properties and potentially over 200 electors (in terms of a five year forecast).</p> <p>There would not be any consequential impacts arising from this issue since both parishes are already in the same district ward and county division.</p>
Analysis	<p>Requests have been received previously regarding this issue and held in abeyance until this CGR. It was also raised with the Council by residents of Farrier's Grange during the recent project to provide a new community hall for Kentford and Kennett parishes.</p> <p>During the recent consultation on the terms of reference, a letter was received from Kentford Parish Council which advised:</p> <p style="padding-left: 40px;"><i>"Kentford Parish Council have recently met to discuss this issue. We have a concern that at present only a proportion of the village of Kentford is within the parish of Kentford. This situation has been accentuated by the building of Farrier's Grange and Lambert Grove which increases the proportion of Kentford villagers who are outside the parish. Moulton parish has done an excellent job to support this area, but it is becoming increasingly clear that it makes sense for the whole of the village of Kentford to be part of Kentford Parish rather than an increasingly large proportion looking to a village some distance away. Of course this is dependent on the views of the residents of these areas who may prefer to stay within Moulton Parish."</i></p> <p>If included in this CGR, the review would focus on which option was most appropriate in terms of reflecting community identity and providing effective local government. In that regard, as well as the two parish councils themselves, the views of the residents of the</p>

	<p>affected properties would be critical to the Council's decision, and there will need to be direct consultation with affected residents.</p> <p>A main issue to agree now will be the recommended boundary for consultation and various options are set out in the following section, including no change.</p> <p>There would not be any potential impact on the name or form of governance of either of the two affected parish councils arising from this proposal. However, depending on the outcome, there may be a need to review the size of each of the parish councils i.e. number of councillors. This should also be explored through the consultation.</p>
<p>Options for Councillors to Consider</p>	<p><i>To assist in the conduct of the meeting, draft motions for the various options are set out below, in no order of importance/preference:</i></p> <p>A: Do not include in review</p> <p>That Potential Issue 3 (Kentford/Moulton), as set out in Appendix C to this report, be not included in the terms of reference for this CGR, for the following reason(s): [insert reason(s) agreed at meeting].</p> <p>Or</p> <p>B: Include in review</p> <p>That, as set out in Appendix C to this report, Potential Issue 3 (Kentford/Moulton) be included in the terms of reference for this CGR and the Council's recommendation for consultation be Option [insert preference from one of the five listed below].</p> <p><u>Option 1</u> No change to the current arrangements i.e. the Council's recommendation for consultation would be to leave the two parishes exactly as they are. This option would still allow local evidence to be submitted of a need for a change, and any consultation materials could show the other options available.</p> <p><u>Option 2</u> Transfer properties from Moulton Parish to Kentford Parish by moving the boundary as shown in the map overleaf. This option simply seeks to transfer the two recent housing developments which are most commonly referred to in relation to this issue. However it does not necessarily address all of the issues raised in Kentford Parish Council's letter.</p> <p>Under this option (and options 3 and 4) it could be proposed for consultation that the existing number of parish councillors in both parishes remained the same (Kentford 7 and Moulton 9), but comments would be invited on this specific issue.</p> <p><u>Option 3</u> Transfer properties from Moulton Parish to Kentford Parish by moving the boundary as shown in the map overleaf. This option widens the area of potential transfer to pick up the closest residential and commercial properties to the village of Kentford. See option 2</p>

regarding council size.

Option 4



See map overleaf. As option 3, but captures all of the built properties in the north of Moulton Parish (some land ownerships may be divided but the focus of a CGR is in on electoral representation). See option 2 regarding council size.

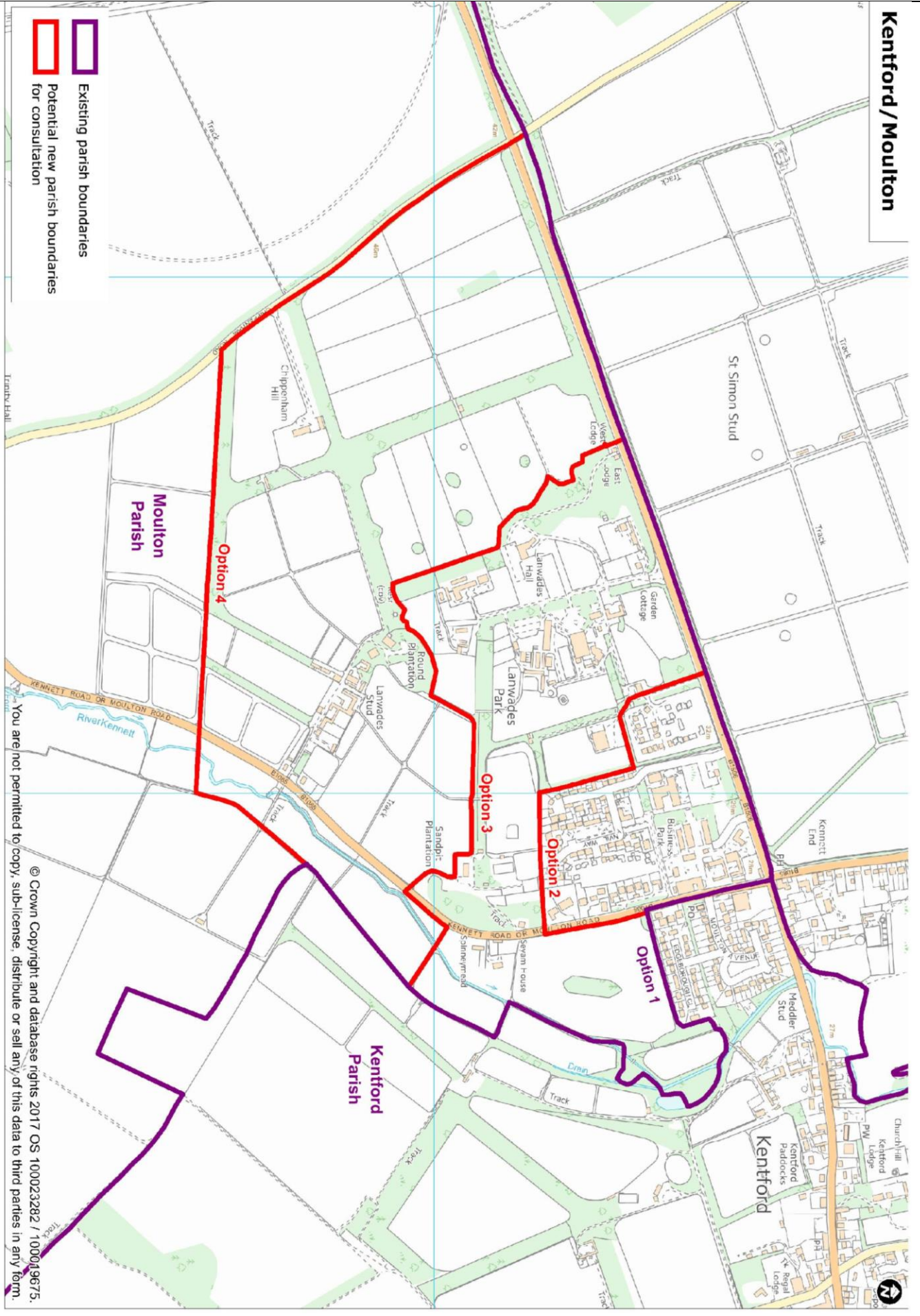
Option 5

Any other option for a boundary change and/or electoral arrangements suggested by Councillors, and summarised in the minutes of this meeting.

Map – see overleaf

Kentford/Moulton

-  Existing parish boundaries
-  Potential new parish boundaries for consultation



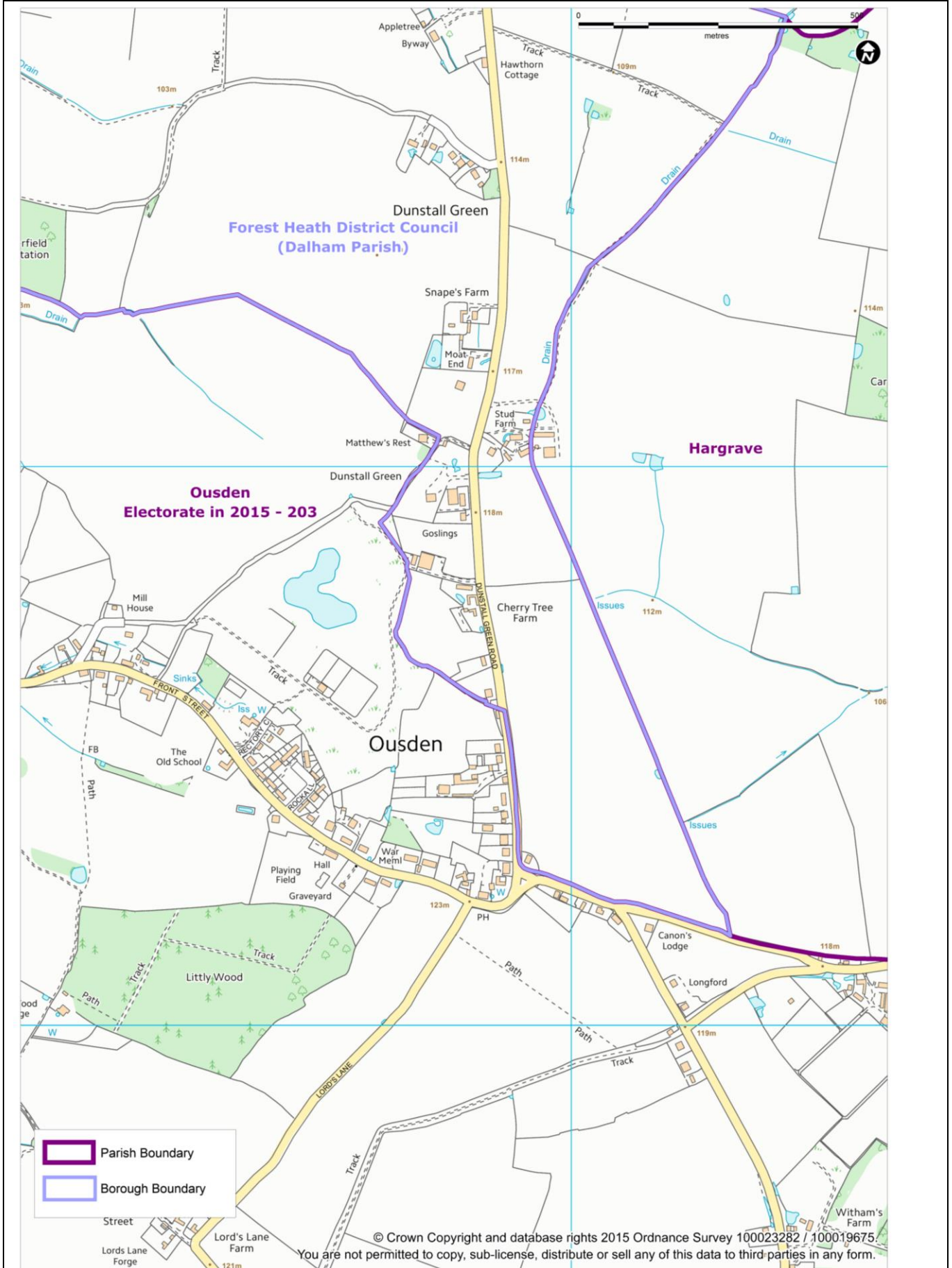
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Potential Issue No.	4. Dalham/Ousden
Area or Properties Suggested for Review	Whether or not (and how) properties on Dunstall Green Road between Ousden and Dalham should be transferred from Dalham Parish (FHDC) to Ousden Parish (SEBC). See map overleaf.
Parishes	<ul style="list-style-type: none"> • Dalham • Ousden (St Edmundsbury)
District Ward(s)	<ul style="list-style-type: none"> • South • Wickhambrook (St Edmundsbury)
County Division(s)	<ul style="list-style-type: none"> • Newmarket and Red Lodge • Clare
Source of Suggestion	Dalham Parish Council
Electorate, warding arrangements and consequential impacts	<p>This issue affects fewer than 15 electors and 10 properties (depending on how the area affected is defined).</p> <p>Any consequential impacts on district wards and county divisions would be a matter for a principal area boundary review by the Boundary Commission; the district boundary would need to be moved before any change to parish boundaries could be considered.</p>
Analysis	<p>This proposal has been made by Dalham Parish Council which wrote:</p> <p><i>"The Parish Boundary between Ousden and Dalham is illogical as there are several properties which are in Dalham Parish but which geographically are closer to Ousden. This causes confusion to residents but also means that those properties closer to Ousden have stronger links with Ousden. It would make more sense for the parish boundary to cut eastwards from Matthew's Rest which is already in Ousden just south of Stud Farm to link in with the eastern parish boundary line. This means that Stud Farm would remain in Dalham but the properties in the southern section of Dunstall Green Road would become part of Ousden."</i></p> <p>It is not actually within the powers of the District Council to resolve this issue through a CGR, as it involves a change to a principal area boundary (between FHDC and SEBC) as well as to parish boundaries. Therefore there is not much to be gained by including it in the terms of reference for this CGR, since no final recommendation can be made for consultation.</p> <p>However, because it was raised in a CGR for St Edmundsbury in 2015/16, it is already known that SEBC, Ousden Parish Council and some of the affected residents support the change now also being proposed by Dalham Parish Council.</p> <p>Accordingly, since the matter is entirely within West Suffolk, it is proposed that FHDC and SEBC consider this matter collectively as part of their own respective electoral reviews later in 2017. If FHDC also supports the change it would be appropriate to make a request for it to be addressed through a principal area boundary review at that time (followed by a standalone CGR if needed). If all parties were agreed on a course of action, the Commission would be likely to look favourably on making the change, and it should still be possible to implement it in time for the 2019 parish elections. To support this</p>

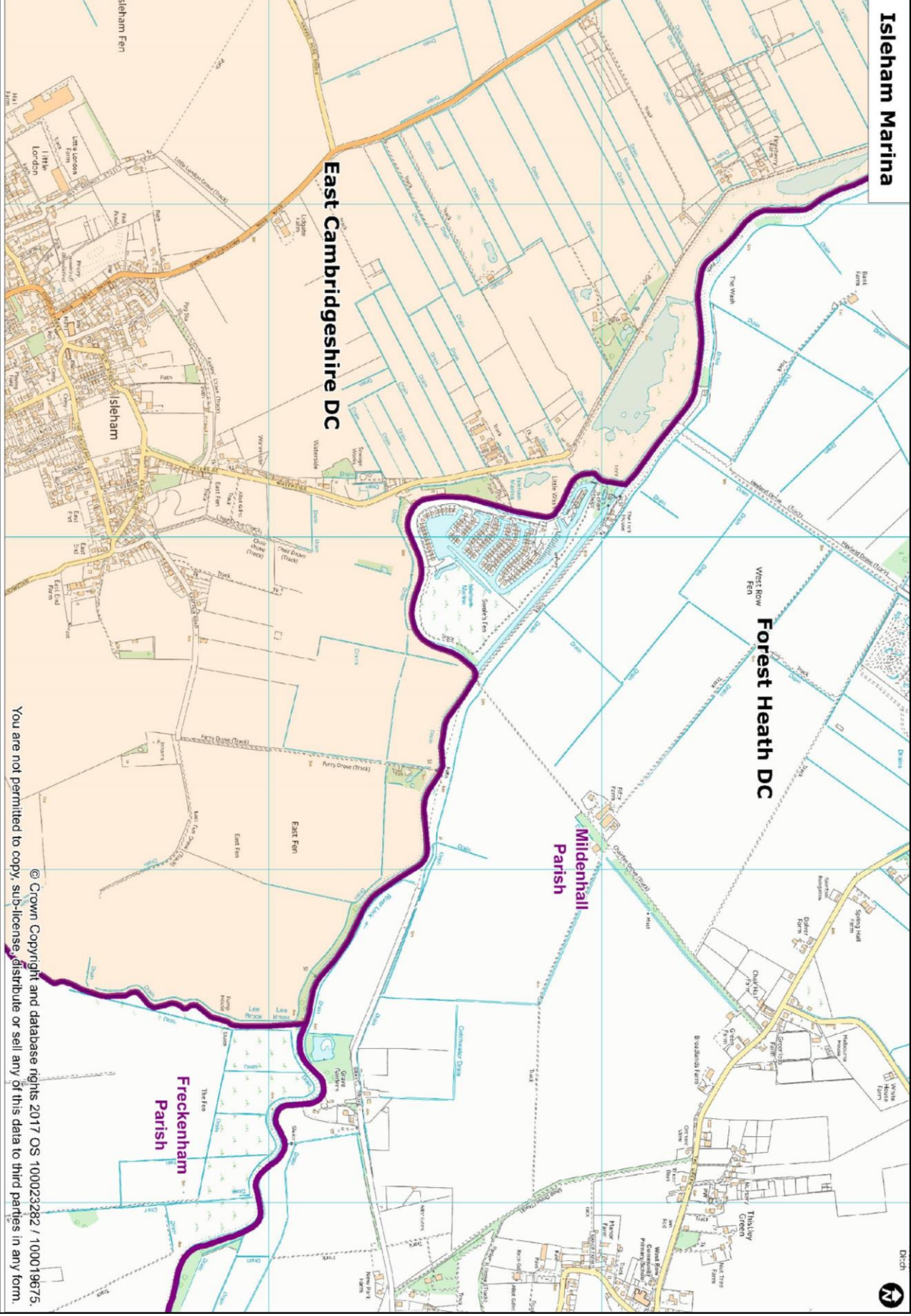
course of action, it will be appropriate to carry out some consultation with stakeholders this spring, separate to the CGR.

Map (taken from SEBC CGR in 2015)



Potential Issue No.	5. Isleham Marina (Mildenhall Parish)
Area or Properties Suggested for Review	Whether or not (and how) properties at Isleham Marina should be transferred from Mildenhall Parish (West Row Parish Ward) to Isleham Parish (East Cambs).
Parishes	<ul style="list-style-type: none"> • Isleham (East Cambs DC) • Mildenhall
District Ward(s)	<ul style="list-style-type: none"> • Eriswell and the Rows • Isleham (East Cambs DC)
County Division(s)	Row Heath
Source of Suggestion	<ul style="list-style-type: none"> • Member of the public (see analysis below)
Projected electorate, warding arrangements and consequential impacts	<p>There are currently 176 electors in 178 properties registered for the polling district which covers the Marina.</p> <p>Any consequential impacts on district wards and county divisions would be a matter for a principal area boundary review by the Boundary Commission; the district/county boundary would need to be moved before any change to parish boundaries could be considered.</p>
Analysis	<p>A resident of West Row contacted the elections office during the consultation to enquire whether Isleham Marina could be included in the CGR as the residents use facilities in Isleham Parish (East Cambs) rather than Mildenhall Parish (Forest Heath). The issue is illustrated by the map overleaf.</p> <p>As with Potential Issue 4, it is not actually within the powers of the District Council to resolve this issue through a CGR, as it involves a change to principal area boundaries (between FHDC and ECDC and Suffolk and Cambridgeshire) as well as to parish boundaries. Therefore there is not much to be gained by including it in the terms of reference for this CGR, since no final recommendation can be made for consultation.</p> <p>It is not known what the formal views of the affected parish, district and county councils or the affected residents are on this matter (<i>N.B. consultation on the terms of reference was only carried out within FHDC given the powers the Council has to make changes</i>). Given that this matter cannot be addressed by FHDC through a CGR, extends outside of Suffolk and has not been raised directly with FHDC by any of the affected local authorities or residents of the Marina, it is not suggested that any further action is taken on this matter through this particular CGR. However, since a minor principal area boundary review can be requested by this or another Council at any time, this matter could be revisited at a later date if needed. Further evidence may also be obtained during consultation on Potential Issue 2 above. However, if councillors feel it should be progressed now, then they could ask the officers at this meeting to consult stakeholders separately to the CGR and report back accordingly.</p>

Map



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